



RIGA  
GRADUATE  
SCHOOL OF  
LAW

**Call for Applications for Alumni and Student ERASMUS+  
INTERNSHIP MOBILITY grants**

*Information about conditions and requirements*

**Alumni** internship Call is open for RGSL Bachelor and Masters students who are preparing to graduate in June 2023.

**Student** internship Call is open for RGSL **Y1 and Y2 Bachelor** students who wish to undertake internship abroad during the summer break or other study break of minimum 2 full months. Masters students of the 2-year programme can also use Student internship mobility.

The deadline for all internship applications: **1 May 2023** (inclusive). Note that **Student internship applications can be submitted earlier** than the final deadline, and they will be reviewed within 2-3 weeks on a rolling basis.

Duration: ERASMUS+ funding can be granted to support internship - work placements - of duration from the required **minimum 2 full calendar months** up to the maximum of 12 months (the maximum period includes all previous Erasmus study and traineeship periods that student has implemented during the study cycle of expected graduation – Bachelor or Masters).

**General Requirements for Internship:**

- ✓ **Students themselves are responsible for finding host institution** (an internship / work placement). *Erasmus coordinator can assist in how to approach “search strategy”.*
- ✓ The internship must involve work in the **field of student’s respective study programme**. *For advice and consultations please contact your study programme director or ERASMUS institutional coordinator (contact info below).*
- ✓ **Alumni Internship** must be carried out and finished within one year of graduation (after formal ex-matriculation).

**Host Institutions:**

- ✚ The host institution must be located outside Latvia and in a “Programme Country” participating in ERASMUS (refer to a table of countries and respective financial grants in separate document “Erasmus Financial Grants”).
- ✚ The following types of organisations are **NOT ELIGIBLE** (=not permitted) as host institutions for ERASMUS placements - *EU institutions and other EU bodies*

*including specialised agencies, their exhaustive list is available on the website [http://europa.eu/european-union/about-eu/institutions-bodies\\_en](http://europa.eu/european-union/about-eu/institutions-bodies_en) and organisations managing EU programmes (in order to avoid a possible conflict of interests and/or double funding);*

- ✚ The receiving host organisation can be any public or private institution active in the labour market or in the fields of education, training and youth, e.g. public or private, small, medium or large enterprise, including social enterprises, a public body at local, regional or national level, a social partner, a research institute, a foundation etc. Embassies are also eligible to host Erasmus trainees.

#### **STUDENT SELECTION CRITERIA AT RGSL:**

1. Application is open to students with good academic performance and without academic or financial debts.
2. **Thesis submission and defence** in time will be a pre-condition for final approval of Alumni internships.
3. No disciplinary sanctions within the past 6 months.
4. The student must submit by the deadline filled out application form including a motivation statement, and indicating chosen internship host institution. Alumni applicants can also describe the planned steps in search of work placement, if host is not confirmed yet.
5. If available, attach supporting correspondence regarding preliminary acceptance by the host organization.

#### **APPLICATION AND RESULTS:**

- Completed application form (please see separate Application form template) must be signed and submitted by e-mail to [erasmus.mobility@rgsl.edu.lv](mailto:erasmus.mobility@rgsl.edu.lv) no later than 1 May 2023 (inclusive).
- RGSL Erasmus Selection Committee for student mobility will review applications within 2-3 weeks after the applications' deadline. Students will be informed about the results individually by e-mail.
- Before the traineeship approved applicants will prepare and sign a standard Erasmus Learning Agreement for Traineeship.
- ERASMUS+ financial grant agreement between RGSL and the intern will provide funding according to host country rate – check the table of countries and rates in separate document “Erasmus Financial Grants”. Detailed information about pre-mobility preparation will be given separately.

#### **For questions, inquiries:**

Ulla Zumente-Steele,  
RGSL ERASMUS Institutional Coordinator [erasmus.mobility@rgsl.edu.lv](mailto:erasmus.mobility@rgsl.edu.lv)  
*Please contact to set up an online meeting for individual consultation.*