

APPROVED
by the Riga Graduate School of Law
Senate meeting on 11 November 2025
Decision No. 2025/8, Point 1.1 of the Minutes

Amendments approved at the Senate meeting on 19 June 2026
Decision No. 2026/6, Point 5 of the Minutes

Riga Graduate School of Law Rules of Admission and Order of Matriculation for Second Cycle (Masters) Programmes for Academic Year 2026/2027

1. General provisions

1.1. The Riga Graduate School of Law (hereinafter – RGSL) Rules of Admission and Order of Matriculation for Second-Cycle (Masters) Programmes for Academic Year 2026/2027 (hereinafter – the Rules) are issued in accordance with the requirements of Article 46 of the Law on Higher Education of Republic of Latvia and according to the Regulations No. 846 of 10 October 2006 of the Cabinet of Ministers of the Republic of Latvia on Regulations Regarding the Requirements, Criteria and Procedures for Admission to Study Programmes and state support for citizens who have voluntarily applied for and completed national defence service.

1.2. The Rules contain norms on the mutual rights and obligations of those who wish to study at the RGSL and of the RGSL itself during the process of admission, as well as requirements as to applicants' previous education, background, and special aptitude for the particular studies.

1.3. The following terms are used in the Rules:

1.3.1. **Admission Committee** – the committee that manages the admission process and evaluates the candidates.

1.3.2. **An applicant** – a person who has certified willingness to participate in the competition and applies for studies at RGSL by written application.

1.3.3. **Candidate** – an applicant who has satisfied the requirements for studies at the RGSL and may register for studies.

1.3.4. **DreamApply** – electronic information system used by RGSL for application management.

1.3.5. **Matriculation** – registering a candidate in the list of persons studying in higher educational establishments.

1.3.6. **The right to study** – the rights of a person to become an applicant and to participate in the competition to become a student at RGSL.

1.3.7. **Undertaking studies** – the start of the study programme.

1.4. The Admission Committee is approved by an order issued by the RGSL Rector and operates under the Rules of the Admission Committee.

1.5. All persons matriculated into the RGSL are students.

1.6. Studies at RGSL are open to citizens or residents of all countries if the norms of legislation of the Republic of Latvia and requirements of the Rules are fulfilled.

1.7. The Rules of Admission have been prepared in Latvian and English. The text of the Rules in Latvian prevails.

2. Application for studies

2.1. To apply for studies at RGSL, applicants are expected to have appropriate knowledge of English (proficiency in English confirming at least level B2 or higher in accordance with the Common European Framework of Reference (CEFR)).

2.2. Specific requirements for second-cycle (Master) programmes:

2.2.1. The second-cycle academic study programme "Public International Law and Human Rights" (one-year programme) is open to all interested persons who have successfully completed their first-cycle or second-cycle higher education in law over a period of at least four years (240 ECTS). Enrolment is limited to 25 study places.

2.2.2. The second-cycle academic study programme "European Union Law and Politics" (one-year programme) is open to all interested persons who have successfully completed a first-cycle higher education in law, politics or a related field, if they have mastered the basics of law or have legal work experience, in studies lasting at least four years (240 ECTS). Enrolment is limited to 25 study places.

2.2.3. The second-cycle academic study programme "Business Law and Finance" (one-year programme) is open to all interested candidates who have successfully completed a first-cycle higher education in law, economics, finance, management or another related field, having completed at least four years (240 ECTS) of studies. Enrolment is limited to 25 study places.

2.2.4. The second-cycle academic study programme "Technology Law" (one-year programme) is open to all interested candidates who have successfully completed a first-cycle or second-cycle higher education in law or a related field of at least four years (240 ECTS) of study. Enrolment is limited to 25 study places.

2.2.5. The second-cycle academic study programme "Business Law and Finance" (two-year programme) is open to all interested candidates who have successfully completed a first-cycle higher education in law, economics, finance, management or another related field of study lasting at least three years (180 ECTS). Enrolment is limited to 25 study places.

2.3. The application shall be submitted in the format determined by the RGSL. Application forms are available on the RGSL home page www.rgsl.edu.lv.

2.4. The following documents shall be attached to the application form:

2.4.1. A copy of the diploma and diploma supplement (transcript of records).

2.4.1.1. If the education was obtained in a foreign country that is a member state of the Hague Convention of October 5 1961 on the Abolition of the Requirement for Legalisation of Foreign Public Documents (except in the member states of the European Union, the countries of the European Economic Area, the United Kingdom of Great Britain and Northern Ireland (except its overseas territories) or the Swiss Confederation), it is necessary to submit a legalised or apostille-certified copy of the diploma and diploma supplement in English, as well as, if these documents are not in English, translations of legalised copies of the diploma and diploma supplement into English, the correctness of which has been certified by a certified translator.

2.4.1.2. If the education was obtained in a foreign country that is not a member state of the Hague Convention of October 5 1961 on the Abolition of the Requirement for Legalisation of Foreign Public Documents, it is legalised in accordance with the procedure established by Regulations No. 264 of 18 June 2019 of the Cabinet of Ministers of the Republic of Latvia Rules of legalization of a public document.

2.4.2. A copy of passport (page with photo and personal data);

2.4.3. Valid certificate of Proficiency in English that is at least equivalent to level B2 according to the Common European Framework of Reference for Languages (CEFR). Other equivalent certificates of English language proficiency issued by international testing institutes are also accepted:

- TOEFL IBT (Test of English as a Foreign Language) - the required score is at least 550 points (for a computer test - 213; Internet-based test at least 72);
- TOEFL Essential - at least 8 points;
- IELTS Academic Test (not older than 2 years) - the required score is at least 5.5;

- CPE (Cambridge Certificate of Proficiency in English)/C2 Proficiency: any level;
- CAE (Cambridge Certificate of Advanced English)/C1 Advanced: any level;
- FCE (First Certificate in English)/B2 First: at least level B;
- PTE (Pearson Test of English) General: at least level B2;
- PTE (Pearson Test of English) Academic: at least 51 point;
- LanguageCert International ESOL at least Level Communicator B2 (Written and Spoken exams);
- The results of the centralised English language examination (for reflective students from Latvia), which corresponds to at least the B2 level;
- Applicants who have acquired previous education in English or are native English speakers are exempted from taking Proficiency tests in English (unless it conflicts with the conditions for obtaining a temporary residence permit in Latvia).

2.4.4. A motivation letter (in English) about the key motivators that have led the candidate to apply for the specific programme(s).

2.5. Applicants who will receive their diploma from previous studies later than the date of application, can submit the application with a reference to the expected date of receipt of their diploma, which, however, may not be later than the date on which the study year at RGSL starts. In such cases, an interim transcript/academic record shall be submitted along with the application.

2.6. If the diploma or degree is obtained outside the Baltic States, academic recognition has to be conducted by the Latvian Academic Information Centre (AIC). The RGSL requests a review from the AIC of the foreign diploma/degree. Upon successful recognition of the diploma/degree, the application is registered by RGSL. The final decision regarding the qualification for admission is made by the Admission Committee.

2.7. An application is considered complete only when the RGSL has received all the required documents.

2.8. In compliance with the requirements of the national regulation, the Admission Commission has the right to conduct interviews with applicants to check their motivation to study at RGSL.

3. Admission to the programme and publishing decisions

3.1. Final decision for admission is made by the Admission Committee.

3.2. If there are more suitable candidates than study places, applications will be ranked.

3.3. The aforementioned ranking will be compiled by taking into account the following criteria:

3.3.1. The average weighted grade of the bachelor's diploma supplement (the weighted mean of the grade – 50%);

3.3.2. Motivation Letter – results are expressed in percentage form (the weighted mean of the grade – 50%). The following evaluation criteria are set: grammar, style, format, as well as the contents of the essay and the quality of argumentation;

3.3.3. The results of an interview (if applicable).

3.4. Applicants will be notified electronically within three working days after the decision has been made (after the deadlines).

3.5. The Admissions Committee has the right to send conditional approval to those applicants who have applied by the deadline for early application. In this case, conditional approval does not guarantee the place of study, but only a discount on tuition fees in case of admission. The final confirmation is sent to all applicants at the same time.

3.6. All information about the admission procedure can be obtained from the RGSL Head of Study Department or Masters Programme Administrator.

3.7. RGSL has rights not to admit a person who has engaged in actions that have endangered or may endanger the RGSL's reputation, integrity, or public trust.

3.8. The decision of the Admission Committee may be appealed within two working days by application to the RGSL Rector. The decision of the RGSL Rector may be appealed to a court as stated by the Administrative Procedure Law of the Republic of Latvia.

4. Matriculation

4.1. In accordance with the decision of the Admission Committee, the RGSL Rector signs an order on matriculation.

4.2. After a candidate has been matriculated, a Study Agreement is signed and the first tuition fee instalment is made according to the Study Agreement.

4.3. The originals of the submitted documents must be presented before the commencement of studies.

5. Data processing

5.1. For the purpose of the General Data Protection Regulation (hereinafter - the GDPR) as well as other applicable privacy and data processing rules and regulations, the data controller is SIA "Rīgas Juridiskā augstskola", registration No. 40003386183, registered at 4 k-2 Strēlnieku Street, Riga, Latvia, LV-1010. RGSL is responsible for ensuring that the personal data obtained from the Dream Apply system and other information related to the admission process is processed in accordance with the GDPR and other appropriate personal data protection regulations.