



**RIGA
GRADUATE
SCHOOL OF
LAW**



Riga Graduate School of Law

Student Guide

Contents

01 Rector's Welcome

02 Academic Essentials

04 Bachelor & Master Programmes

06 Study Contacts

07 Student Services & Resources

08 Erasmus, Nordplus and Extracurricular Opportunities

09 Student Association

10 Technical Information

11 Safety & Emergency Guidance

Welcome

Rector's



"Take all the opportunities RGSL gives you, and you will be amazed how much you will learn and gain."

Dear Students,

I am pleased to welcome you at RGSL!

RGSL is committed to offering you high quality academic education, and I sincerely hope that you will take all the chances that will come your way during your time at RGSL. Be active, try to always do your best, and you will succeed. Remember that my colleagues and I are here to assist you in your academic journey, so do not hesitate to reach out.

We are looking forward to getting to know you and collaborating with you.

Thank you for choosing RGSL! May your time here be fulfilling and rewarding!

Laura Ratniece

Rector
Riga Graduate School of Law

Academic Essentials

Everything you need to know before your first class.

01 Course Registration

Course registration takes place through [LAIS](#) during the published registration period. Students use the system to confirm their modules, review academic records, and monitor grades and study progress throughout the semester. Course outlines are available in advance so you can prepare for each class and understand the expectations, assessment methods, and learning outcomes before registration closes.

02 Grading System

RGSL uses a 10-point grading scale, with Pass/Fail applied where appropriate. Final grades are based on the criteria set out in the course outline (available for each course on the [RGSL Portal](#)), including analysis, participation, written work, and overall achievement of the learning outcomes. Always check each outline carefully, as grading criteria may vary slightly between courses.

Latvian grade	Meaning	ECTS grade
10	with distinction	A
9	excellent	A
8	very good	B
7	good	C
6	almost good	D
5	satisfactory	E
4	almost satisfactory (minimum passing grade)	E/FX
3-2-1	unsatisfactory	FAIL

03 Examinations & Assessment

Assessment at RGSL may include written examinations, oral examinations, coursework, presentations, group projects, and take-home assignments, depending on the course structure. Re-examinations are organised in line with the [Study Regulations](#) and the [Academic Calendar](#). Students should review the assessment schedule early and plan ahead to meet all deadlines and submission requirements.

Continue Online



LAIS Student Portal
Access course registration, grades
and academic records.



RGSL Portal
Access to the Courses



04 Study Materials

Students access course materials through the [RGSL Portal](#), where course outlines, reading lists, and lecturer-uploaded materials are published for each course. Check the Portal regularly for updates, document versions, and announcements so you always work from the latest information. You will receive your RGSL Portal login details before the start of your studies. If you have not received them by the time classes begin, please contact the RGSL IT Department (support@rgsl.edu.lv).

05 Course Evaluation

At the end of each course, students are invited to complete an anonymous evaluation. This feedback helps RGSL improve teaching quality, strengthen course design, and enhance the overall student experience. Honest responses are valuable and directly support academic development across the school.

Microsoft Forms is used for course evaluation surveys, which are available after each course at the bottom of the relevant course page in the [RGSL Portal](#). You will receive your Microsoft account login credentials from the IT Department before the start of your studies.

06 Academic Honesty

Academic integrity is central to study at RGSL. Plagiarism, cheating, and any misuse of sources are taken seriously and may lead to disciplinary consequences. Always reference properly, cite your sources accurately, and submit original work. If you are unsure how to acknowledge material correctly, consult the citation [RGSL Style Guide](#) before submitting.



Regulations and Rules
Assessment rules, grading, and
studies.

Bachelor & Master Programmes

At RGSL, programmes combine academic excellence with practical legal education. Whether you are pursuing a Bachelor's or Master's degree, your studies are structured into clearly defined modules that support progressive learning throughout the academic year.

Bachelor Programmes

The programme structure is based on a modular system. For the Bachelor programmes, the study year is divided into 6 regular teaching modules that each lasts 6 weeks, and an additional module designed for research that lasts 2-3 weeks. The last week of each of these six regular modules is designated to the exams.

There will be winter holidays from 21 December 2026 – 1 January 2027 and the summer holidays that will begin on 30 June 2027 and will last until the beginning of the Academic year 2027/2028.

Module System

Year 1 focuses on core compulsory courses. Year 2 and Year 3 combines compulsory and elective courses to support your chosen study path. Y1 module plan is as seen below:

Module I	Module II	Module III	Module IV	Module V	Module VI	Module VII
3 mandatory courses	3 mandatory courses	3 mandatory courses	3 mandatory courses	3 mandatory courses	3 mandatory courses	Research Paper in Law + 2 short duration mandatory courses

Course Types

Core courses provide the essential legal knowledge that forms the foundation of your degree. Specialisation courses are mandatory courses tailored to your selected programme. Electives allow you to choose languages, internships, moot courts, and interdisciplinary subjects to broaden your academic experience.

Study Schedule

Classes are held Monday to Friday, typically with three to four lectures per day. One lecture lasts two academic hours (2 × 45 minutes), with a short break between sessions. The schedule for classes and also the Academic Year's plan is to be found on [RGSL Portal](#), to which you will be given access by the beginning of the academic year.

Attendance & Workload

Full-time studies require approximately 35–40 hours per week, including lectures, seminars, and independent learning. Regular attendance is expected and plays an important role in academic success. Additionally, reserve some time after the lectures to read the assigned mandatory readings.

Master Programmes

RGSL offers one- and two-year Master's programmes taught in English. The programme structure depends on the chosen programme and the student's previous academic qualifications.

Teaching Schedule

Teaching takes place mainly in the evenings, Monday to Friday, from 17:30 to 21:30. For some courses, classes may also be scheduled from 15:30 to 17:15 on weekdays or from 9:00 to 13:00 on Saturdays. The recommended workload is three courses per module. The schedule for classes and also the [Academic Year's plan](#) is to be found on [RGSL Portal](#), to which you will be given access by the beginning of the academic year.

One-year programmes

The one-year programmes comprise 60 ECTS, including a 30 ECTS Master's thesis. The one-year programme includes eight mandatory courses, two elective courses and a Master's thesis.

Two-year programme

The two-year Business Law and Finance programme comprises 120 ECTS, also including a 30 ECTS Master's thesis. In the two-year programme, students must complete 15 mandatory courses and 11 elective courses, undertake a research project, participate in a Moot court, and defend their masters thesis.

Course Registration

Students register for courses through [LAIS](#) before the beginning of each module. Students attending the Foundation Course are registered automatically.



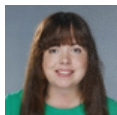
Contact List

RGSL

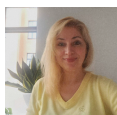
Key contacts for study administration, programme coordination, and academic support.

STUDY DEPARTMENT

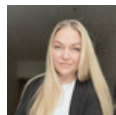
BACHELOR

**Anna Ābolīņa**

Head of the Study Department
Office: 5th floor, W-55
anna.abolina@rgsl.edu.lv
+371 67039 236

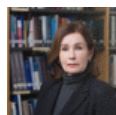
**Evija Baumanē**

Bachelor Study Programme Coordinator
Office: 2nd floor, W-21
evija.baumane@rgsl.edu.lv
+371 67039310

**Marija Strazdiņa**

Bachelor Study Programme Coordinator
Office: 2nd floor, W-21
marija.strazdina@rgsl.edu.lv
+371 67039 307

MASTERS

**Daina Račinskā**

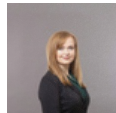
Master Study Programme Administrator
Office: 2nd floor, W-22
daina.racinska@rgsl.edu.lv
+371 67039 206

BACHELOR PROGRAMME ADMINISTRATION

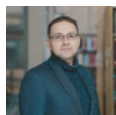
**Inese Freimane Deksnē**

Bachelor Study Programme Director
Office: 5th floor
Inese.FreimaneDeksne@rgsl.edu.lv
+371 67039 307

MASTERS PROGRAMME ADMINISTRATION

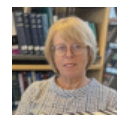
**Dr. Rūta Liepiņa**

"Technology Law" Masters Programme Director
Office: 5th floor, W-57
ruta.liepina@rgsl.edu.lv
+371 67039 214

**Dr. Aleksandrs Fillers**

"Business Law and Finance" Masters Programme Director
Office: 5th floor, W-57
aleksandrs.fillers@rgsl.edu.lv
+371 67039 214

LIBRARY

**Ligita Gjortlere**

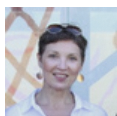
Head of the Library
Office: 7th floor, W-71
library@rgsl.edu.lv
+371 67039 222

IT SUPPORT

**Ketija Jūlija Berga**

IT Support Specialist
Office: 7th floor, W-67
support@rgsl.edu.lv
+371 67039 334

ERASMUS+

**Ulla Zumente-Steele**

ERASMUS Institutional Coordinator
Nordplus Law Network Contact
Office: 5th floor, W-53
ulla@rgsl.edu.lv

FACULTY

**Meet Our Faculty**

Discover our [academic staff](#), research expertise and teaching profiles.

- To meet with a faculty member, please arrange an appointment by email in advance!

You will receive an RGSL email account. **Use the RGSL email primarily for all official communication with RGSL staff and lecturers.** Check it daily!

Study Department

RGSL

	Bachelors	Masters	Location
Working hours:	Monday – Friday 10:00 – 16:00	Monday – Thursday 10:00 – 16:00 Friday by appointment (daina.racinska@rgsl.edu.lv)	2nd floor

For questions about course registration, academic records, study progress, examinations, documents and other administrative matters, contact the Study Department. You can also ask for assistance on the practical matters, such as:

- Student status proof– including documentation required for public transport discounts or other official purposes.
- Internships – guidance on whether and how an internship can be recognised as part of your studies.
- Study administration – questions about course registration, academic records, examinations and study progress.
- Official study documents – assistance with transcripts, confirmations and other documents related to your studies.



Law Library

RGSL

Library working hours	Library location
Monday – Friday 9:00 – 20:00 Saturday 10:00 – 17:00	7th floor



[Continue Online](#)

Scan the QR code to explore the RGSL Law Library

- More than 10,000 law books, legal journals and RGSL master's theses.
- Access to Westlaw, HeinOnline, Oxford University Press, Kluwer Law Journals, and others, including remote access via VPN.
- University of Latvia databases are available using LAIS credentials.
- A bookable silent room is available for group work.

Library access and paid services require the RGSL Student Card, which can be topped up at the Library front desk.



Follow RGSL Law Library on social media:



Erasmus+ and Nordplus Exchange

[Erasmus+ Programme](#) and [Nordplus Law Network](#) offer excellent opportunities to gain a learning experience at the partner university as well as cultural, linguistic and social connections in another country. A semester long Erasmus+ studies, short intensive courses, summer schools as well as alumni internship options are offered to students throughout study years at RGSL.

Information about available opportunities and open application procedures is sent to eligible student groups by the [Erasmus Coordinator via email](#), and published on RGSL [website](#) and Portal. Selection criteria consist of average grade 6.5 or higher, motivation statement, student extra-curricular activities. Importantly, applicants must not have academic or financial debts, nor disciplinary sanctions. Additional Erasmus+ funding and support is provided to vulnerable students with fewer opportunities due to health, social or economic barriers.



[Erasmus Student Charter \(rights and responsibilities\)](#)

Extracurricular Involvement

International moot courts

Students can participate in both national and international moot court competitions. From the second year of studies, RGSL students may apply to represent the school in the [Willem C. Vis International Commercial Arbitration Moot](#), one of the world's leading international moot court competitions. Information about the selection process is sent to students by email towards the end of the first and second study years.



National moot courts

First year students may take part in national moot court competitions, including the [Prof. Kārlis Dišlers Constitutional Law Moot Court Competition](#), the [Prof. Konstantīns Čakste Civil Law Moot Court Competition](#), and [the Ombudsman's Human Rights Moot Court Competition](#).

Student Research Paper Conference

From the second year, students also have the opportunity to participate in the [RGSL Student Research Paper Conference](#), presenting research developed during their studies, including the research paper written in the first year.

Student Association

RGSL

The Student Association (SA) of the Riga Graduate School of Law is the official self-governing body representing the interests and voice of RGSL students.

Becoming an SA Associate is easy! At the beginning of each semester, fill out the application form (typically sent via e-mail or Whatsapp) and select the committee or committees you would like to join. You will then be invited to an interview with the Chairperson(s) of your chosen committee(s). If selected, you will become an Associate of those committees and remain a part of them throughout your time in the Student Association, unless you decide to step down or become inactive.



Social Calendar (the biggest events of the year):

- First Friday of the first study week – First-Year Student Baptism
- September – Backyard Olympics
- October – Halloween Party
- November–December – Student Association Elections & Christmas Ball
- February – Valentine’s Week
- June – Annual Barbecue Party & RGSL Graduation

Students can take part in the following SA committees:

- Business Committee
- International Committee
- PR Committee
- Sports Committee
- Events Committee
- Education Committee
- Alumni Committee

If you would like to take on greater responsibility, you can also take part in the annual Student Association Board elections. The elected Board serves a one-year term, from 1 January to 31 December, leading the Student Association and representing the interests of the student body.



Follow RGSL SA on social media:



Technical Information

RGSL E-MAIL

Use your RGSL email account for all official communication with RGSL staff and lecturers. Check it regularly for important announcements.

DIGITAL PLATFORMS

Use [LAIS](#) for course registration, grades and academic records, and the [RGSL Portal](#) for course materials and announcements.



STUDENT CARD

You will receive a RGSL Student card at the beginning of September. The photo that you submitted together with your application will be used for this card.

PRINTING AND SCANNING

Printing, scanning and copying services are available in the RGSL Law Library and require an RGSL Student Card.

IT SUPPORT

For assistance with accounts, passwords, Wi-Fi or RGSL systems, contact support@rgsl.edu.lv. Please include your full name and Student ID.

TUITION FEES AND FINANCIAL SUPPORT

The payment schedule is indicated in your study agreement and we kindly ask you to fully comply with these conditions. If you are looking for external assistance to finance your studies, there are some options to consider:

- Students may apply for private commercial loans from the biggest banks in Latvia, for instance: AS Swedbank, AS SEB Banka or AS Luminor Bank. If you are interested, please consult directly the banks to find out their offers.
- Citizens of Latvia and of the EU member states can apply also for state guaranteed loans.
- Foreign students can look up the Latvian State scholarships here:
https://viaa.gov.lv/eng/scholarships_gov/latvian_scholarships/

RGSL social networks

You are encouraged to join RGSL social networks to receive information about events and news:



Safety and Emergency Guidance

Scan the QR code to explore the RGSL Emergency Plans:



RGSL has developed emergency action plans that all students should read and follow. In an emergency, remain calm and follow the instructions of RGSL staff and the relevant emergency services.

Please note that RGSL's primary emergency contact is Imants Jevdokimovs ([67039 332](tel:67039332) or [+371 29244834](tel:+37129244834)).

In Latvia, the main emergency numbers are:

- **112** – general emergency services, including fire and rescue
- **110** – police
- **113** – emergency medical assistance
- **114** – gas emergency service

Particular attention should be given to the plan on what to do in the event of an air threat:



WHAT TO DO IMMEDIATELY?

- Stay calm and follow the instructions of RGSL staff and administration
- Go to the nearest safe place within the building
- Move calmly do not run or cause panic
- Do not leave the building or the safe location unless instructed to do so



SAFE PLACE

- Rooms without windows or with as little glass as possible
- The two-wall principle – there should be at least two walls between you and the outside
- Hallways, a basement, or an underground level
- Location away from exterior walls and glass



PROHIBITED

- Photographing, filming, or posting information on social media
- Spreading unverified news and rumors
- Approaching drones, debris, or suspicious objects



IF THERE ARE INJURED PERSONS OR A SUSPICIOUS OBJECT

- Immediately inform RGSL staff or the administration
- If necessary, call 112
- Do not approach or touch suspicious objects



ALERT LEVELS

**Yellow – Possible threat**
Follow official information and be ready to act

**Orange – Real threat**
Immediately move indoors or to a safe place

**Red – Emergency government alert**
Strictly follow official instructions

STAY INFORMED



- Use "112 Latvia" app or website 112.lv
- Official channels of the State Fire and Rescue Service (VUGD), the National Armed Forces (NBS), and Riga municipality
- Latvian Television, LSM, Latvian Radio
- Check whether all updates are downloaded on your phone and that emergency alerts (cell broadcast) are enabled



**Stay in a safe place until the end of the threat is announced**



**RIGA
GRADUATE
SCHOOL OF
LAW**

Strēlnieku iela 4k-2
Riga LV-1010
Latvia

office@rgsl.edu.lv
+371 67 039 230

rgsl.edu.lv